

RESOLUTION NO. 23-xx

**RESOLUTION AUTHORIZING A
MEMORANDUM OF UNDERSTANDING FOR A MULTIJURISDICTIONAL SAFETY
ELEMENT PROJECT WITH COUNTY OF SAN MATEO TO JOIN WITH THE
MUNICIPALITIES OF ATHERTON, BELMONT, BURLINGAME, EAST PALO ALTO,
HALF MOON BAY, SAN BRUNO, BRISBANE, AND PACIFICA AND
SAN MATEO COUNTY AS AGENCY PARTICIPANTS
AND AUTHORIZE \$105,169 OF FUNDING FOR THE PROJECT**

WHEREAS, the cities, towns and County of San Mateo have a strong history of collaboration and resource sharing on various planning studies and initiatives, including a new initiative to participate in the Multijurisdictional Safety Element Project (“Project”); and

WHEREAS, recent changes to State law require local jurisdictions to review and update their safety elements of the general plans to address climate adaptation and resiliency strategies, fire hazards, flood hazards, and evacuation routes; and

WHEREAS, nine (9) jurisdictions in San Mateo County have formed a Safety Element Collaborative to address the legal requirements to update safety elements and to share analysis and resources for greater efficiency for the jurisdictions participating in this collaborative effort; and

WHEREAS, seven (7) of the jurisdictions will participate in the Project’s full scope of work (Atherton, Belmont, Burlingame, East Palo Alto, Half Moon Bay, San Bruno, San Mateo County), and two (2) of the jurisdictions will participate in certain tasks (Brisbane, Pacifica); and

WHEREAS, for the seven jurisdictions participating in the Project’s full scope of work, a legally compliant safety element will be produced; and

WHEREAS, through a competitive RFP process facilitated by San Mateo County, PlaceWorks, Inc (“Contractor”) was identified as the preferred firm to provide consulting services for the development and outreach associated with the Project; and

WHEREAS, Community Planning Collaborative, the consulting firm for the 21 Elements Project, has served as the project manager (“Project Manager”) for the Safety Element Collaborative through the Collaboratives’ initial formation and the RFP process to ensure the voice of each participating agency is heard and their needs addressed; and

WHEREAS, Community Planning Collaborative will continue to serve as Project Manager for the Safety Element Collaborative for the duration of the Project; and

WHEREAS, the County will serve as fiscal agent for the Project and will enter into contracts with PlaceWorks, Inc and Community Planning Collaborative and oversee the payment of invoices on behalf of the participating agencies; and

WHEREAS, each participating agency will enter into a Memorandum of Understanding with the County outlining the roles of each participating agency, the County, the consultants, and the funding obligations for the Project; and

NOW THEREFORE, IT IS HEREBY DETERMINED AND ORDERED that the Town of Atherton hereby authorizes the City Manager to execute a Memorandum of Understanding with San Mateo County to join the Multijurisdictional Safety Element Project with consultant support from PlaceWorks, Inc. and Community Planning Collaborative for the term of June 15, 2023 to June 15, 2026 with a total obligation not to exceed **\$105,169**

BE IT FURTHER RESOLVED that the City Manager, in consultation and with agreement between the County and other participants, is authorized to make minor changes to the Memorandum of Understanding that may be necessary to ensure consistency, accuracy, and clarification across all of the participating jurisdictions.

PASSED AND ADOPTED at a meeting of the City Council of the Town of Atherton held on the 17th day of May 2023 by the following vote:

AYES: Council members:
NOES: Council members:
ABSENT: Council members:

Bill Widmer, MAYOR
Town of Atherton

ATTEST:

Anthony Suber, City Clerk

APPROVED AS TO FORM:

Mona Ebrahimi, City Attorney